

**Information:**

**Drawer:** Accounts Payable - Invoices **Vendor Number:** 1644079 **Vendor Name:** Creative Empire LLC,DBA Mango Languages

**Check Details:**

**Check Number:** 0346700 **Check Amount:** \$ 11,845.52 **Check Date:** 11/25/2025

**Invoice Details:**

**Invoice Number:** INV017541 **Invoice Date:** 11/18/2025 **PO Number:** P0020494 **Voucher Number:** V0914737

**Document Type:** AP Invoice

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**Document Below**



# INVOICE

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Remit to Address:  
PO Box 773164  
Detroit, MI 48277-3164

BILL TO:	College of DuPage 425 Fawell Blvd. Glen Ellyn, IL 60137-6599	INVOICE DATE	INVOICE #
		11/18/2025	INV017541

DUE DATE	REP	AM	START DATE	END DATE
03/01/2026	Sydney Felmet	Sydney Felmet	01/01/2026	12/31/2026

ITEM #	CATEGORY	DESCRIPTION	QTY	UNIT PRICE	AMOUNT
Subscription Access to Mango Conversations Library Edition	Renewal	Subscription Access to Mango Conversations Library Edition	1	\$11,845.52	\$11,845.52
				Subtotal	\$11,845.52
				Tax	\$0.00
				Total	\$11,845.52

Email	Phone	Fax
invoice@mangolanguages.com	(248) 254-7450 x829	(248) 254-7427

**ACKNOWLEDGMENT** Access to or use of our services, issuance of a purchase order or similar document, and/or payment of this invoice constitutes acknowledgment of the terms previously signed by authorized representatives of the parties, or where no such agreement exists, the terms of this invoice (collectively the "Terms"). The Terms shall exclusively govern use of the services, and Mango Languages' provision of services is expressly reliant on this acknowledgment. The parties understand and agree that the Terms cannot be modified, supplemented, or superseded by any additional, different, or conflicting terms found in purchase orders (including customer's externally linked terms and conditions), vendor registration forms, or similar documentation, regardless of when issued or received and regardless of whether the services are activated, provisioned, or used; and Mango Languages expressly rejects any attempt to do so. Any reference to a purchase order or similar documentation on this invoice or other acceptance thereof is solely for customer's convenience in record keeping; shall not be deemed an agreement by Mango Languages to any customer terms or conditions associated with the services, activation, or otherwise; and shall not be deemed to amend, modify, supersede, alter, or supplement the Terms in any way.

## PAYMENT INSTRUCTIONS

ACH/DIRECT DEPOSIT INSTRUCTIONS (FOR US CLIENTS):  
Company Name: Mango Languages  
Company address: PO BOX 773164 Detroit, MI 48277-3164  
Beneficiary Bank: Chase Bank  
Routing: ACH #072000326 Wires #021000021  
Account #519985165  
Bank Address: 47350 Grand River Ave, Novi, MI 48374-3164

INTERNATIONAL WIRE INSTRUCTIONS:  
Company name: Mango Languages  
Company address: PO BOX 773164 Detroit, MI 48277-3164  
Beneficiary Bank: Chase Bank  
Routing #021000021/ SWIFT Code CHASUS33  
Account #519985165  
Bank Address: 47350 Grand River Ave, Novi, MI 48374-3164

**From:** [Brady, Scott](#)  
**To:** [McIntosh, Jennifer](#)  
**Cc:** [Hunnicut, Marianne](#); [Stock, Lisa](#)  
**Subject:** RE: Vendor Invoicing Procedures  
**Date:** Thursday, January 7, 2021 2:57:04 PM  
**Attachments:** [image001.png](#)  
[image002.png](#)

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Hello Jennifer,

First off I do appreciate the time and thought you put into your email. I've added your concerns to a discussion we will be having with the Provost and Lisa Stock tomorrow afternoon. In the meantime, if you have invoices which are coming due, please send them onto Accounts Payable and let them know I approved them to come in that way while we work this all out. Thanks, Scott

**Scott L. Brady, CPA**  
**Interim Chief Financial Officer**  
**College of DuPage**  
425 Fawell Blvd.  
SRC 2130L  
Glen Ellyn, IL 60137-6599  
Direct: 630.942.2219  
Email: [bradys310@cod.edu](mailto:bradys310@cod.edu)



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**From:** McIntosh, Jennifer <[mcintoshj144@cod.edu](mailto:mcintoshj144@cod.edu)>  
**Sent:** Thursday, January 7, 2021 10:41 AM  
**To:** Brady, Scott <[bradys310@cod.edu](mailto:bradys310@cod.edu)>  
**Cc:** Hunnicutt, Marianne <[hunnicut@cod.edu](mailto:hunnicut@cod.edu)>; Stock, Lisa <[stockl@cod.edu](mailto:stockl@cod.edu)>  
**Subject:** RE: Vendor Invoicing Procedures

Hi Scott,

Happy New Year—hope you had a restorative break.

I'm working through the implications of the procedural change you announced just before break with the Library acquisitions team. As procurement is an embedded, core function of the Library (ordering, receiving, and creating a controlled inventory of physical and virtual items), having vendors submit invoices to AP directly without our acquisitions team receiving/reviewing them first creates a number of problems. I'm hoping you may consider making an exception to this policy for

"Konkel, Mary" <konkel@cod.edu>

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**Mango FY26 Renewal is ready for payment**

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"Konkel, Mary" <konkel@cod.edu>

Wed, Nov 19, 2025 at 03:45 PM UTC

CC:

BCC:

The attached invoice for Mango FY26 Renewal is ready for payment and Authorization for Library to Submit invoices is attached.

Thank you,

MARY

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**Mary S. Konkel**

Professor

Head of Technical Services

College of DuPage Library SRC 2034A

425 Fawell Blvd.

Glen Ellyn, IL 60137-6599

Voice: 630-942-2662

Fax: 630-942-4646

E-mail: [konkel@cod.edu](mailto:konkel@cod.edu)

<https://library.cod.edu>

*You have brains in your head. You have feet in your shoes. You can steer yourself any direction you choose / Dr. Seuss*

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**1 attachment**

Mango FY26 Invoice and Authorization.pdf